

New York State Division of Criminal Justice Services

LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM

IMPORTANT: A LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM (DCJS -3301) MUST BE SUBMITTED WITH BID OR PROPOSAL. IN ADDITION TO THE INITIAL SUBMITTAL OF THIS FORM, IT MUST BE SUBMITTED FOR EACH SUBSEQUENT CONTRACT/RENEWAL PERIOD AND WITH ANY REQUESTS FOR BUDGET MODIFICATION, PROVIDING DETAIL OF NEW OR REASSESSED GOALS.

Grantee (Contractor) Information:

1. Name: The Legal Aid Society		Address: 199 Water Street, New York, NY 10038	
Contact Person/Title: Steven Banks, Attorney-in-Chief			Telephone Number: 212-577-3277
2. Contract Number: C139762		Project Number: LG13-1046-D00	
		3. DUNS Number: 073297541	
4. Project/RFP Title: Domestic Violence Services Network		5. Project Location (Municipality/County/Region): 5 borough of New York City	
6. Contract Amount: \$67,218		7. Grantee Discretionary NPS Amount: \$0	
		8. Contract Award Period: 7/1/13 – 6/30/14	
9. Description of Goods/Services/Supplies Provided: Funds will be used to provide legal assistance to victims of domestic violence.			

10. MWBE Subcontractor/Supplier Name and Address	11. NYS MWBE Certified Number	12. Description of Services & Supplies	13. MBE Goal Amount	14. WBE Goal Amount	15. Date of Subcontract	19. MWBE Status and Certification	VERIFIED BY DCJS
						<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> NYS Certified <input type="checkbox"/> Certification Pending	<input type="checkbox"/>
						<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> NYS Certified <input type="checkbox"/> Certification Pending	<input type="checkbox"/>
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						<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> NYS Certified <input type="checkbox"/> Certification Pending	<input type="checkbox"/>
16. Discretionary NPS Amount:		17. Total MWBE Goals:		\$0	\$0		
18. Total MWBE Percentages:			0%	0%			

NOTE: If NYS MWBE Certification is pending, a copy of the notice of application receipt issued by the NYS Empire State Development Corporation must accompany this form.

20. Contractor Certification : Steven Banks, Attorney-in-Chief		<input type="checkbox"/> My firm proposes to use the MWBEs listed above.	
21 <input checked="" type="checkbox"/> I certify that to the best of my knowledge, the information provided herein is complete and accurate.			Date: 10/4/13
FOR DCJS USE ONLY			
MWBE Firms: <input type="checkbox"/> NYS Certified <input type="checkbox"/> Certification Pending <input type="checkbox"/> Unknown		Reviewer Comments: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
OPDF Contract Manager: Colleen Farnan			Review Date: October 4, 2013

